

Kunbi Shikshan Prasarak Sanstha Khed-Mumbai
**TUKARAM BABURAO KADAM COLLEGE OF
ARTS, SCIENCE AND COMMERCE, BHARNE,
Tal-Khed, Dist-Ratnagiri-415621**

Student Redressal Grievance Cell

Annual Report-2015-16

As per the directions of University Grants Commission, New Delhi, the college has established Student Redressal Grievance Cell to provide a mechanism for redressal of student's grievances to ensure the transparency in mechanism, and prevention of any unfair practice. The objective of the cell is to look into the complaints lodged by any student, and judge in merits.

Standard Operating Procedure for Handling Grievance

1. On receipt of complaint / grievance, Grievance Committee shall segregate the complaint,
discuss with the concerned committee and thereafter direct the said complaint to the
respective committee;
2. Complaints of general nature shall be considered by this committee and resolved
accordingly.
3. The concerned committee shall investigate the cases directed accordingly.
4. If required, a hearing with the complainant or clarification from the concerned may be
taken.
5. The complainant shall be informed about the action taken by the committee.



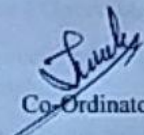
6. If the complaint / grievance is found invalid, the complainant and the person against

whom the complaint is made, will be informed accordingly and penal action may be

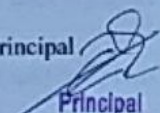
taken.

7. The complaint in any case shall be resolved within a one month of its receipt

The grievance cell is also empowered to look into matters of sexual harassment. Anyone with genuine grievance may approach the development members in persons, or in consultation with the officer in-charge Grievance Redressal Cell. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letter box/ suggestion box of the Grievance Cell at college office.


Co-Ordinator




Principal
Tukaram Baburoo Kadam College Of
Arts, Science & Commerce Bharne
Tal.-Khed, Dist.-Ratnagiri.